

Following the entry into force of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), Official Journal of the EU L No. 119, hereinafter referred to as "**RODO**" - out of concern for the comfort and security of those who entrust us with their personal data, we have prepared information for you regarding the processing of your personal data by us.

As we wish to be transparent about the information we provide to you, we have included below information regarding the processing of individuals' personal data. Please take the time to familiarise yourself with their contents. We attach great importance to protecting your privacy and your personal data.

In the privacy policy we explain how we use your personal data. You will also find information about what rights you have as a result of us processing your personal data and how you can exercise these rights.

Who is who in the privacy policy?

We, i.e. Euro Styl Montownia sp. z o.o. with its registered office in Gdańsk.

You, i.e. the natural persons whose personal data we process.

The administrator of your personal data is Euro Styl Montownia sp. z o.o., Leszczynowa 6 Street, 80-175 Gdańsk (hereinafter: Administrator or Montownia).

In matters relating to your personal data, you can contact us:

- by post at: Euro Styl Montownia sp. z o.o.

Leszczynowa 6 Street, 80-175 Gdańsk

- by e-mail at: rodo@montowniagdansk.pl

EURO STYL MONTOWNIA, in performing its business functions, processes personal data for the following purposes, among others:

Processing (purpose)	Legal basis and duration of data processing	Legitimate legitimate interest (if any)
Conducting marketing activities	<p>6(1)(a) or (f) RODO</p> <p>We will process the data</p> <p>a) to the extent of the Administrator's legitimate interest - until the date you raise an objection,</p> <p>b) until you withdraw your consent to their processing, if it is based on your consent,</p>	<p>To carry out marketing activities to promote the activities and products of EURO STYL MONTOWNIA in accordance with the last purchase and the interests of the customer and for other marketing activities carried out by EURO STYL MONTOWNIA e.g. to send birthday wishes, women's day etc.</p>
<p>Conclusion and execution of a contract with a customer, with regard to the services and products offered by EURO STYL MONTOWNIA, including sending information about the next steps in the execution of orders, check-in of a hotel guest, submission of a request for the execution of additional services.</p>	<p>Article 6(1)(b) or 6(1)(c) or 6(1)(f) RODO and Article 9(2)(a)</p> <p>We will process the data for:</p> <p>a) in the performance of a contract - for the period of time necessary for the performance of that contract (including on the basis of your consent, if given - the legal basis in the field of personal health data, if its processing is necessary to undertake the aforementioned activities - Article 9(2)(a) RODO,</p> <p>b) in respect of the fulfilment of legal obligations incumbent on the Administrator - for the period necessary for the Administrator to fulfil those obligations</p> <p>c) with regard to establishing, investigating or defending against claims - for the period of limitation of such claims provided by law</p> <p>d) for direct marketing of products and services - until such time as an objection is raised</p>	<p>Possible establishment, investigation or defence of claims and direct marketing of products and services.</p>

<p>Conclusion and performance of a contract with a contractor</p>	<p>Article 6(1)(b) or Article 6(1)(c) or Article 6(1)(f) RODO</p> <p>We will process the data for:</p> <p>a) in the performance of a contract - for the period necessary for the performance of that contract,</p> <p>b) with regard to the fulfilment of legal obligations incumbent on the Administrator - for the period necessary for the Administrator to fulfil these obligations,</p> <p>c) with regard to establishing, asserting or defending against claims - for the period of limitation of such claims provided by law</p>	<p>Possible establishment, investigation or defence of claims.</p>
<p>Pursuing or defending against claims.</p>	<p>Art. 6(1)(f) RODO]</p> <p>We will process the data until the expiry of the limitation periods for possible claims.</p>	<p>Possible establishment, investigation or defence of claims.</p>
<p>Archiving of documents</p>	<p>Art. 6(1)(c) or (f) RODO</p> <p>We will process the data for the periods required by law for the particular type of documentation, e.g. Settlement documents for tax purposes, we will process for 5 years after the end of the year in which the tax obligation arose, and to safeguard the information in case of a legal need to prove the facts until the expiry of the limitation periods for possible claims.</p>	<p>Possible establishment, investigation or defence of claims.</p>
<p>Recruitment management</p>	<p>Article 6(1)(a) or Article 6(1)(b) or Article 6(1)(c) or Article 6(1)(f) RODO</p> <p>We will process the data for:</p> <p>a) until the end of the recruitment process, unless you have consented to your data being processed for future recruitment processes</p>	<p>Possible establishment, investigation or defence of claims.</p>

	<p>- this will increase to 12 months.</p> <p>b) in the fulfilment of legal obligations incumbent on the Administrator - for the period necessary for the Administrator to fulfil these obligations,</p> <p>c) with regard to establishing, asserting or defending against claims - for the period of limitation of such claims provided by law</p>	
Communication with plenipotentiaries	<p>Art. 6(1)(f) RODO</p> <p>We will process the data until the expiry of the limitation periods for possible claims.</p>	Execution of activities within the scope of the power of attorney and investigation or defence of claims.
Processing of incoming calls	<p>Art. 6(1)(f) RODO</p> <p>We will process the data until the expiry of the limitation periods for possible claims.</p>	Execution of the application and investigation or defence of claims.
Maintenance of social media profiles - processing of data provided by the user of the portal within this portal in connection with activity and profile follow-up.	<p>Article 6(1)(f) RODO</p>	<p>1) To promote the brand, products and services, to build and maintain the community associated with EURO STYL MONTOWNIA and for communication purposes</p> <p>2) To survey customer satisfaction and determine the quality of our products and services</p> <p>3) For analytical purposes</p>
Newsletter delivery	<p>Art. 6(1)(f) RODO</p> <p>Data processed until date of objection or withdrawal of consent to receive newsletter</p>	<p>To promote the brand, products and services and for communication purposes. To persons who have voluntarily provided data and subscribed to the newsletter. EURO STYL MONTOWNIA sends such information only if the User has given his or her consent to do so, which can be withdrawn at any time - without affecting the lawfulness of processing carried out prior to withdrawal. The legal basis</p>

		for the processing of personal data in connection with the dispatch of the newsletter is the legitimate interest of EURO STYL MONTOWNIA.
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Provision of services by electronic means, including the provision of content collected on the Website to Users, in connection with the concluded contract and the creation and maintenance of the User's online account.	Art. 6(1)(b) RODO We will process the data in the performance of the contract - for the period necessary for the performance of this contract,	
Conducting a customer satisfaction survey	Art. 6(1)(f) RODO We will process the recipient's data in the scope of the fulfilment of EURO STYL MONTOWNIA legitimate interest - until the date of lodging an objection	Customer satisfaction survey and determination of service and product quality.
Fulfilment of legal obligations incumbent on the Administrator, in particular processing for billing or financial reporting purposes.	Article 6(1)(c) RODO - for the period necessary to comply with the legal obligations incumbent on the Administrator	
Cookies and similar technology	Article 6(1)(b) or (f) RODO - The data shall be processed for the duration of the performance of the contract or the filing of an effective objection to the processing of the data in cases where the basis of the legal basis for data processing is the legitimate interest of the Controller	The legal basis for the processing of data in connection with the use of essential cookies is the necessity of the processing for the performance of the contract. The legal basis for the processing of personal data in connection with the use of other types of cookies is the legitimate interest of EURO STYL MONTOWNIA in ensuring the highest quality of services provided on the Website

Contact for unfinished purchases or to send a reminder about the date of your stay	Art. 6(1)(f) RODO We will process the recipient's data in the scope of the fulfilment of EURO STYL MONTOWNIA's legitimate interest - until the date of lodging an objection	Response to action taken by the customer to purchase a service or product
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Video surveillance	Article 6(1)(f) RODO Video surveillance recordings containing your personal data will be stored for a period not exceeding 3 months from the date of recording, unless they constitute evidence in proceedings under the law or the Administrator becomes aware that they may constitute evidence in such proceedings - in which case the storage period is extended until the proceedings are finally concluded by law	Ensuring the safety of persons (including employees), the protection of property and maintaining the secrecy of certain information
Processing incoming calls	Art. 6(1)(f) RODO We will process the data until the expiry of the limitation periods for possible claims.	Execution of the notification and the assertion or defence of claims
Processing of data from business cards when they have been recorded or included in an electronic system (e.g. when you have received an e-mail from us based on it).	Art. 6(1)(f) RODO We will process your data until you raise an objection.	for correspondence, business contact and any other purpose for which they have been made available to us
Reception service	Art. 6(1)(f) RODO We will process your data until you raise an objection.	Arranging a meeting with a representative of the Administrator and the assertion or defence of claims

EURO STYL MONTOWNIA reserves the right to present products and services from third parties. Whenever an offer is made and the Customer decides to purchase a particular product or service from a third party, EURO STYL MONTOWNIA requests permission to make personal data available to this third party and provides comprehensive information related to this process. Upon disclosure, the aforementioned third party becomes a recipient and at the same time a separate controller of the personal data.

EURO STYL MONTOWNIA informs you in detail about the recipients of your data each time in its information clauses provided to you. In the case of portals and pages allowing you to express your opinion on EURO STYL MONTOWNIA conducted in social networks and other publicly accessible services, the recipients of your data may be other users of these services.

The provision of data is necessary e.g. for the conclusion of contracts and the fulfilment of legal obligations. Your personal data may be made available to EURO STYL MONTOWNIA by an entity with which EURO STYL MONTOWNIA has concluded a contract. In other respects, the provision of data is voluntary, but may be necessary for the performance of the services offered.

We do not process personal data in a fully automated manner (including profiling). The decision to provide specific information is ultimately made by an employee of the Administrator.

Recipients of personal data may be employees and co-workers of EURO STYL MONTOWNIA and entities providing EURO STYL MONTOWNIA with various types of services and among others: debt collection companies, marketing companies, banks, payment platforms, postal operators, carriers, companies printing correspondence or handling correspondence received from Customers, business information agencies, document archiving companies, partners providing IT, technical, legal and advisory services.

As we use external tool and service providers, your personal data may be transferred to third countries, i.e. countries outside the European Economic Area. We assure you that, in such a case, the transfer of data will be based on an appropriate legal basis allowing the transfer of personal data to a third country.

EURO STYL MONTOWNIA reserves the right to hold competitions and to organise events and undertake other initiatives. Information on the processing of your data related to their implementation will be provided in the content of separate documents, including separate regulations.

Every natural person whose data is processed has rights under the applicable legislation, i.e. the possibility to request:

- access to his/her personal data,
- erasure of his/her personal data
- rectification of his/her personal data
- to object to the processing of his/her personal data
- to restrict the processing of his/her personal data,
- portability of your personal data.
- withdraw your consent to the processing of your personal data at any time, without affecting the lawfulness of the processing carried out on the basis of your consent before its withdrawal, if the processing of your personal data is based on your consent to the processing of your personal data - Article 6(1)(a) of the RODO.

Individuals have the right to lodge a complaint with the supervisory authority in charge of personal data protection (President of the Data Protection Authority). You can obtain detailed information in this regard at: www.uodo.gov.pl.

We obtain your personal data primarily from you, but also from third parties, including at your request. This applies, for example, if you wish to register with us using the social media functionality and our partners:

- 1) Facebook
- 2) Google +
- 3) Instagram
- 4)

If you use the option to log in using the functionalities of any of the above partners, you will first be asked by them to confirm that they can provide us with your data to the extent necessary for registration on the website. With your consent, the partner will provide us with some of your data for the purpose of registering with us. To complete the registration process, it may be necessary to add additional personal data to your profile. Once you have created an account with us, you will be able to log into our shop using the functions offered by our partners.

You provide us with personal data by using our form, during registration and by signing up for newsletters on our website. We obtain additional personal data, such as your address or VAT/PESEL number, from you in connection with the sale of items and/or services. We also obtain your data in connection with the booking of goods or services, complaints submitted by you and as part of your contact with our consultants.

As part of this Service, EURO STYL MONTOWNIA processes information relating to your interaction with this Service and the content and services contained therein, in order to improve the Service and to adapt it to your needs. The information referred to above is not associated with specific individuals using this Website and is not used by the Company to identify the user. Therefore, the Company does not identify a specific user of this Service by associating this information with his/her other data, placed, for example, in the contact form. The Service performs the above functions through the installation of cookies, in accordance with the Cookies Policy of this Service.

Complaints and comments

We are always very grateful for all your suggestions and comments, including those concerning the processing of personal data, which allow us to improve our services.

Should you wish to make them, as well as to formulate a possible complaint about the processing of your personal data, please send us detailed information concerning the matter in question

- by post at the address Euro Styl Montownia sp. z o.o., Leszczynowa 6 Street, 80-175 Gdańsk
- by e-mail at: rodo@montowniagdansk.pl

Cookies policy

Cookies are short pieces of information that the Website or our Trusted Partner stores on your Device in the form of text files. A cookie usually contains the name of the website from which it originates, its duration of existence, a generated unique number used to identify the browser from which you connect to the website and other necessary data. Please refer to the Policy for information on the use of cookies on the Website.

Cookies do not in any way damage or harm the system on your Device or the files stored on it, nor do they intentionally adversely affect its performance or functionality. Identification is done on an impersonal, nameless basis and is only data relating to how and what you use the Website. Storing information on or accessing your Device does not result in configuration changes to it or changes to the installed software.

In the interest of providing the highest standard of service on the Service, the Company uses the Consent Management Platform to facilitate your exercise of your rights under the RODO, in particular your right to object and to express and withdraw consent to the storage of or access to cookies on your Device.

You can review the Consent Management Platform and set your cookie settings through it. The Consent Management Platform allows you to:

- ❖ to express and withdraw your consent to the Company's and Trusted Partners' use of optional (including always-active cookies);
- ❖ to express and withdraw your objection to the processing carried out by the Trusted Partners related to the use of optional cookies based on the Trusted Partners' legitimate interests (if a particular Trusted Partner uses this legal basis to process your personal data).

Based on their origin, we divide the cookies used on the Service into:

The Company's own cookies (first-party cookies) have been placed on the Service directly by the Company or by entities cooperating with it that are not Trusted Partners. The Company, as controller, determines the purposes and means of data processing related to the processing of Personal Data using its own cookies;

Third-party cookies have been placed on the Service by Trusted Partners. The processing of your Personal Data in connection with the use of third-party cookies is carried out exclusively by the Trusted Partners as data controllers. The Company collects and transmits to the Trusted Partners your decisions to withdraw or revoke consent or to object to the processing carried out by the Trusted Partners.

With regard to their duration of use, we distinguish between

- **session cookies** are temporary files that are stored on your Device until you log out, leave the website or close the software (web browser).
- **permanent cookies (persistent cookies)** are stored on your Device for the period of time specified in the parameters of the cookies or until they are deleted by you.

We distinguish between essential cookies and non-essential cookies in order to provide you with the service you have requested by electronic means through the Website.

The use of essential cookies is necessary in order to provide you with the service provided electronically, i.e. to provide you with access to the Website;

Storing or accessing essential cookies on your Device does not imply an obligation to obtain your consent.

The consent given for the use of cookies can be withdrawn at any time by the User in the Consent Management Platform, by checking or unchecking the relevant cookies.

The following types of cookies are used within the Service:

- ✚ **necessary cookies** used to provide the User with services and functionalities of the Website and enabling the use of services available on the Website, e.g. authentication cookies; Necessary cookies may only be installed by the Administrator through the Website. The legal basis for data processing in connection with the use of essential cookies is the necessity of the processing for the performance of the contract (Art. 6 (1) (b) RODO);
- ✚ **functional cookies** which make it possible to "remember" the User's selected settings and to personalise the User's interface, e.g. with regard to the selected language or region of origin of the User, the font size, the appearance of the website, etc. Functional cookies may be installed by the Administrator and its partners through the Website. The legal basis for the processing of Personal Data in connection with the use of functional cookies by the Administrator, for this purpose, is its legitimate interest (Art. 6 (1) (f) RODO)), consisting in ensuring the highest quality of services provided on the Website. The processing of Personal Data in connection with the use of functional cookies is subject to the User's consent to their use via the Consent Management Platform.
- ✚ **performance-analytical cookies**, enable the collection of analytical data such as the number of visits and counting of traffic on the Website, in order to improve the efficiency of the Website and ensure the highest quality of the services provided on the Website. The legal basis for the processing of Personal Data in connection with the use of performance-analytical cookies by the Administrator, for this purpose, is its legitimate interest (Article 6(1)(f) RODO), consisting in ensuring the highest quality of services provided on the Website. The processing of Personal Data in connection with the use of performance-analytical cookies is subject to the User's consent to their use via the Consent Management Platform.
- ✚ **advertising cookies**, which make it possible to provide Users with advertising content more tailored to their interests in order to ensure the highest quality of the services provided on the Website. The legal basis for the processing of Personal Data in connection with advertising cookies by the Administrator, for this purpose, is its legitimate interest (Article 6(1)(f) RODO), consisting in ensuring the highest quality of services provided on the Website. The processing of Personal Data in connection with the use of advertising cookies is subject to the User's consent to their use via the Consent Management Platform.

- ✚ **"external"** cookies have been placed on the Website by the Trusted Partners. The Company, with regard to the processing of data using external cookies, is only responsible to the extent of receiving or withdrawing your consent or allowing you to object to the processing carried out by the Trusted Partners and providing the Trusted Partners with information in this respect. Further processing of your Personal Data (in particular the determination of the purpose and legal basis of the processing) in connection with the use of external cookies is carried out exclusively by the Trusted Partners as data controllers. Detailed information on the processing of data by the Trusted Partners in connection with the use of external cookies within the Service is available from the CMP.

Details of how long cookies are stored within the Service are available in the Consent Management Platform. A list of the types of cookies used will be displayed under the title "Manage preferences". To find out the retention time for specific types of cookies, press "+" next to a specific list.

The use of the necessary types of cookies is necessary in order to provide you with the service provided electronically - i.e. to provide you with access to the Website. Therefore, storing or accessing the necessary cookies on your Device does not involve the obligation to obtain your consent. For this reason, it is not possible to manage essential cookies via the Consent Management Platform.

You can, however, change the settings of the Internet browser you are using accordingly so that the above cookies are prevented. Please be advised, however, that this may significantly hinder or prevent your use of the Website. You may change the settings of the Internet browser you are using accordingly so that cookies are disabled. Changing your browser settings may restrict the use of both necessary and optional cookies. However, we would like to inform you that this may significantly hinder or prevent you from using the Website.

To do so, please use the option of the browser used to connect to the Website and select the option to automatically reject cookies. These settings usually also allow you to manage cookies.

Below you will find links to sample official websites of the manufacturers of the most commonly used web browsers, where you will find information on the steps needed to change the settings of the browser in question to the extent described above:

- ✓ Internet Explorer: <https://support.microsoft.com/pl-pl/help/17442/windows-internet-explorer-delete-manage-cookies>.
- ✓ Mozilla Firefox: <https://support.mozilla.org/pl/kb/ciasteczka>.
- ✓ Google Chrome: <https://support.google.com/chrome/bin/answer.py?hl=pl&answer=95647>.
- ✓ Opera: <https://help.opera.com/Windows/12.10/pl/cookies.html>.
- ✓ Safari: <https://support.apple.com/kb/PH5042?locale=en-GB>.

You can also specify the possibility to store or access cookies at any time and via the settings of the software installed on your Device.

The use of essential cookies is necessary for the provision of services on the Service. You can set your browser to block or warn you about essential cookies, but this will result in some parts of the Service not working properly or preventing you from accessing the Service altogether.

Cookies placed in the Service User's terminal equipment and used may also be used by advertisers and partners cooperating with the Service Operator. The possibility of disabling cookies is described above.

Tools we use:

Google AdWords

We use Google AdWords tools so that we can present our offer within the Google search engine and on websites which are part of Google's advertising network. When a user types in a specific search term, our advertisement may be displayed to the user correlated to that term. As part of Google AdWords, we analyse the effectiveness of advertisements published on Google websites, which allows us to better match our offer to users' expectations. When you click on a banner ad published by Google, cookies are saved on your computer as part of AdWords. Only statistical information for the identification of the banner ad is collected.

Facebook Pixel

We use the so-called "Facebook-Pixel" of the social network Facebook, provided by Facebook Inc., 1 Hacker Way, Menlo Park, CA 94025 , if you use Facebook in the USA or, if you are in the EU, Facebook Ireland Ltd., 4 Grand Canal Square, Grand Canal Harbor, Dublin 2, Ireland ("Facebook"). It is a tool that helps us measure the effectiveness of advertising based on analysis of the actions taken by Users on our service. Among other things, we use Pixel data to: analyse what happened as a result of a click on an advertisement both through Facebook's advertising tools and on the Service.

Facebook's processing of data within the aforementioned tool, is part of Facebook's data use policy. Further information: <https://pl-pl.facebook.com/privacy/explanation>

For more detailed information on Facebook-Pixel, we suggest you consult: <https://www.facebook.com/business/help/651294705016616>

You can object to Facebook Pixel capturing and using your data to display Facebook ads. To determine what types of ads you see on Facebook, you can go to the page set up by Facebook and follow the instructions for setting up usage-based advertising: <https://www.facebook.com/settings?tab=ads>.

Third-party sites from which we present material may also use cookies, and are used to deliver ads that match your preferences and behaviour. Please read these each time you visit a third-party site.

If the User ID is stored in a cookie, tags can read the ID from the cookie, which will be stored for a period of 1 year after the last use of the Website.

Policies effective as of 1.02.2023